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BIRMINGHAM • ATLANTA • TAMPA • FORT MYERS

## ATLANTA PROJECT MANAGER

### COMPANY OVERVIEW

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Burch Corporation is seeking experienced Project Managers to join our Atlanta team. As a Project Manager, you will oversee construction projects from start to finish, ensuring timely and successful delivery while staying within scope and budget. This role requires strong leadership, organization, and communication skills to effectively manage various stakeholders and deliver outstanding results. This is a full-time, permanent position.

### WHAT'S IN IT FOR YOU?

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- Opportunity to work for a leading company in the construction industry, delivering impactful projects across the region.
- Potential to shape your career and make a difference by managing complex projects from inception to completion.
- Lead and collaborate with diverse teams, including clients, subcontractors, suppliers, and internal staff.
- Opportunity for professional growth and to further develop your leadership skills in a dynamic environment.

### RESPONSIBILITIES

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- Develop detailed project plans, including timelines, budgets, and resource allocation, to guide the successful execution of each construction project.
- Coordinate and oversee all project activities, ensuring alignment with project objectives and compliance with safety standards and regulations.
- Lead the project team, managing relationships between clients, subcontractors, suppliers, and internal staff, to foster collaboration and ensure progress toward the same goals.
- Act as the primary point of contact for clients, stakeholders, and team members, providing regular updates on project progress and addressing any concerns or issues that arise.
- Manage the project's budget, monitoring expenditures to ensure financial targets are met and effectively handling any variances.
- Identify potential risks early on and develop proactive mitigation strategies to keep the project on track and prevent delays or disruptions.
- Maintain comprehensive project documentation, including contracts, change orders, and progress reports, ensuring accuracy and organization.



#### PREFERRED QUALIFICATIONS

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- Bachelor's degree in Construction Management, Civil Engineering, or related field.
- Minimum 10 years of project management experience in the construction industry.
- Proven success in managing multiple projects simultaneously.
- Strong knowledge of construction processes, safety regulations, and building codes.
- Proficiency in project management software (e.g., Primavera, Procore) and Microsoft Office.
- Excellent leadership, communication, and interpersonal skills.

#### COMPENSATION & LOCATION

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This position is based out of **Atlanta, GA**. This is a full-time position that is available for immediate hire. A meaningful compensation package will be developed for the successful candidate that includes a competitive compensation plan, company matching 401K program, PTO and company holidays, and comprehensive benefits.